

**CIRCULAR LETTER NO. 14**

December 21, 2006

**TO ALL LOCAL CHAIRMEN:**

**RE: GENERAL COMMITTEE  
REORGANIZATIONAL MEETING  
MILWAUKEE, WISCONSIN,  
JANUARY 21, 22, 23 AND 24, 2007**

Dear Sirs and Brothers:

Congratulations to you on your election to the position of Local Chairman.

As required by Article 82 of the United Transportation Union Constitution we will convene our Full General Committee of Adjustment at Milwaukee, Wisconsin on January 22, 2007. The Committee Session will start at 9:00 AM on Monday, January 22, 2007.

1. SALARY: For each day of travel and Committee Session, you will be allowed \$256.91 per day salary.
2. LOST TIME: You will be allowed the equivalent of one Committee day for each day you are subject to loss of earnings prior to or after the General Committee Session in accordance with the Bylaws of the General Committee.
3. PER DIEM: \$113.00 per day will be allowed to cover your hotel room, meals, etc..
4. TRAVEL COSTS: You may travel to Milwaukee, Wisconsin via commercial airline or use your private automobile. If you travel by airplane, please make travel reservations at coach rate. If you utilize your private automobile, you will be compensated 44.5 cents per mile to and from Milwaukee. Odometer readings are required.
5. CAB, LIMOUSINE AND/OR PARKING ALLOWANCES: You will be reimbursed for cab fare or parking allowance if you leave your private automobile at your departure airport. Free shuttle service is available from the airport at Milwaukee to the Four Points - Sheraton Hotel Milwaukee Airport, 4747 South Howell Avenue, Milwaukee, WI 53207. The courtesy phone for shuttle is located in the baggage area of the airport. If parking, limo or car costs are in excess of \$5.00, request a receipt and include it with your expenses on your General Committee timeslip.

6. MATERIALS NEEDED: Each Member of the Committee should bring a copy of his or her current schedule rules and agreements and agreement manual in order to supplement the discussions on various topics.

7. The tentative schedule is as follows:

Sunday, January 21, 2007	6:00 PM to 9:00 PM Welcome Reception
Monday, January 22, 2007	9:00 AM to 5:00 PM General Committee Session
	6:00 PM to 9:00 PM Reception Dinner
Tuesday, January 23, 2007	9:00 AM to 5:00 PM General Committee Session
Wednesday, January 24, 2007	9:00 AM to 1:00 PM Local Chairman Training Session

In order to make arrangements for the above listed social events, we will need to know if you will be bringing your wife or significant other. Please notify the office as soon as possible.

8. ROOM RESERVATIONS: It will be the responsibility of each Local Chairman to make their room reservations. For reservations call (414) 481-8000. The room cost \$65.00 per day for a single room or a double room. **To receive the \$65.00 per day room rate, you must identify yourself as affiliated with the United Transportation Union.** This room rate is available Sunday, January 21, 2007 through Wednesday, January 24, 2007. Reservations should be made as soon as possible to guarantee a room. All reservations must be made by January 10, 2007, to receive the \$65.00 room rate.

9. DURATION OF COMMITTEE: We anticipate that our General Committee Session will end officially on Tuesday, January 23, 2007 at approximately 3:00 PM. You should reserve departures from Milwaukee subsequent to this time and date.

10. NEW LOCAL CHAIRMEN: The new Local Chairmen will be provided a training session on Wednesday, January 24, 2007. The training session will be held at our Office at 307 West Layton Avenue from 8:00 am until 2:00 PM. Local Chairmen wishing to take part in this training session should schedule their departures from Milwaukee for the afternoon of January 24, 2007. New Local Chairmen should advise this Office prior to January 9, 2007, if they are going to avail themselves of the training session.

Our principle intent at this meeting is for General Committee Reorganization and to settle the issues on the agenda. We do have other business and we will try to apor time for each and every Local Chairman who has specific problems that he would like to discuss during the Committee meeting. If Local Chairmen subsequent to this date have appeals or topics they wish to discuss at the Full General Committee meeting, they should furnish this Office with complete files fifteen (15) days in advance of the Full Committee meeting, as provided by Article 6, Section 2 of our current Full Committee Bylaws. The agenda will be mailed to each Local Chairmen two (2) weeks prior to the meeting.

If any questions still remain as to the application of travel costs, per diem, salary, etc., please contact our Office.

In closing, I extend to you best wishes and warmest regards,

Fraternally yours,



Michael J. Reedy  
General Chairman, G.C.A.

MJR:jg

Enclosure:

cc: Paul Thompson, President - UTU  
Rick Marceau, Assistant President - UTU  
Dan Johnson, III - General Secretary/Treasurer - UTU